

Utah and Idaho Family History Consultants' and Center Directors' Packet

This packet contains specific instructions for family history consultants and center directors to prepare for the implementation of the new FamilySearch Web site located at new.familysearch.org and a new temple and family history process.

List of Documents Included in This Packet

Preparation Action List	2
Benefits of Using the New FamilySearch	3
The New FamilySearch and Temple Name Submission Process DVD	4

Preparation Action List: Getting Ready for the New FamilySearch

The Church has created a new temple and family history Web site located at new.familysearch.org to eliminate many steps previously required to prepare names for temple ordinances. The new Web site replaces TempleReady and will allow members to prepare family names for temple ordinances at home, at a local family history center, or anywhere the Internet is available for personal use.

The new FamilySearch Web site will be available for use by all wards and stakes in your area within the next several weeks. Members with existing TempleReady disks should be encouraged to take these disks to their nearest family history center or family history consultant and obtain a Family Ordinance Request form, from which the temple can print their temple name cards.

Should questions arise concerning this new process, contact FamilySearch Support at support@familysearch.org or by calling toll-free 1-866-406-1830.

The following list identifies the actions necessary to prepare for the new temple and family history process.

Action List for Family History Consultants and Center Directors

- Read and become familiar with the enclosed packet of materials.
- Go to consultant.familysearch.org, and click on **Click Here to go to the Utah and Idaho instructions** for information on the release of the new FamilySearch Web site to your stake.
- Family history center directors, when notified by FamilySearch Support, remove TempleReady from stake and ward computers. *Do not remove TempleReady until instructed to do so.*

Benefits of Using the New FamilySearch

The new temple and family history Web site found at new.familysearch.org improves the process for organizing ancestral information and submitting names to the temple.

This new Web site replaces the current process of submitting names to the temple through TempleReady.

After registering on the Internet at new.familysearch.org, members can view their pedigree information and see which ancestors' names appear in the new Web site. They can also see what temple work has been performed for each ancestor. Related family members can also view any new information as it is entered into new.familysearch.org.

Those individuals who enter information into the new Web site may add or make changes as they deem necessary.

Improvements and Additions

- All steps needed to prepare and submit names for temple ordinances can be done at home, at a family history center, or anywhere the Internet is available for personal use with the new FamilySearch Web site. TempleReady will be removed from family history center computers after the new system is in place.
- Computer disks will no longer be required. All information needed to prepare temple name cards will be printed from the new Web site for use by the temple. This printed form is called a Family Ordinance Request and contains a bar code and the list of ancestor names with the temple ordinances to be performed for each. The bar code is scanned at the temple to print the temple name cards.
- The International Genealogical Index or IGI, Ancestral File, and Pedigree Resource File have been combined with selected Church membership information to create a single, lineage-linked database that can be viewed in a common pedigree tree at new.familysearch.org. Using this pedigree tree view, members will know at a glance if their ancestors need temple ordinances.
- Members may easily coordinate family history efforts with other family members and preserve family information in a single, secure place.

Remember, go to consultant.familysearch.org, and click on the button **Click Here to go to the Utah and Idaho instructions** for current information on the release of the new FamilySearch Web site to your stake.

The New FamilySearch and Temple Name Submission Process DVD

As its name suggests, the *New FamilySearch and Temple Name Submission Process* DVD introduces priesthood leaders and those with family history callings to the new FamilySearch Web site. It also provides an overview of the process for preparing and submitting names to the temple. Family history consultants may obtain a copy of the DVD for viewing from their bishop or high priests group leader. The DVD may also be viewed online on the **New FamilySearch Utah and Idaho Release** section of consultant.familysearch.org.

The DVD can be used in various settings and will be a valuable tool to help prepare those with family history callings for the introduction of the new FamilySearch Web site in your temple district.

The DVD includes three chapters:

- The New FamilySearch and Temple Name Submission Process. This chapter gives an overview of the new FamilySearch Web site and the process for preparing and submitting names for temple ordinances.
- Priesthood and Family History Leader Questions. This chapter addresses questions from a bishop, high councilor, high priests group leader, family history center director, and family history consultant.
- Benefits of the New Temple and Family History Process. This chapter gives additional detail, benefits, and features of the new system.

Three PDF files included on the DVD list the key points discussed in each segment. To view and print a PDF document, you must have Adobe Acrobat Reader installed on your computer.

As you view the DVD, you may want to print the documents, refer to them while viewing the DVD, and review the main points at the end of each chapter.

Note: The new FamilySearch Web site is continually being changed and enhanced. The screen images or other information included in the DVD may be somewhat different from the actual site once you have access to it.